

Meeting Number	06/24-25
Date of Meeting:	18/9/24
Location:	Village Hall
Purpose of Meeting:	Parish Council Meeting
Minutes Prepared By:	Sophie Cullinan
Date & Location of Next Meetings:	Parish Council meeting: 18 th October 2024 at the Village Hall
Attendees:	S Wilks, S Brown, E Searle, M Smith, F Perkins
Copies to:	Parish Councillors and NNC councillor

Item No	SUBJECT	ACTION
67	<p>Public Forum 3 members of the public present. Concerns about parking so close to corner on High Street and Hall Hill.</p> <p>Cemetery Brown bin for garden waste is now full. - Clerk has contacted NNC requesting urgent attention but awaiting sticker for bin – informed that there is a large backlog for this.</p> <p>Change to official PC address for receiving post and registering accounts suggested as should be changed to the Village Hall.</p>	<p>Clerk to write again re yellow lines. URGENT CONTACT HIGHWAYS RE trucks.</p> <p>Clerk to refer to W. Brakenbury.</p> <p>SW to request VH approval.</p>
68	<p>Apologies for absence S. Doolan – reasons given and accepted E. Fincher – reasons given and accepted K Motion – reasons given and accepted J Lemmy – reasons given and accepted</p>	
69	<p>Declaration of interests none</p>	
70	<p>Police reports none</p>	
71	<p>Approve minutes of previous meetings (05-24) Proposed: FP Seconded: ES</p>	
72	<p>Matters arising See Action Diary - attached</p>	
73	<p>Finance i) Approve and sign off monthly accounts:</p>	

PROTECTED FUNDS

Firework funds	£ 2,008.00
Swan Avenue footpath	£ 1,660.00
Flood grant	£ 1,354.60
TOTAL	£ 5022.60

Incomings		
Date	Income	Amount
Total		£967.74
04/06/2024	inv. 4/24	£500.00
04/06/2024	Cemetery Credit for M45C	£189.00
04/06/2024	Cemetery Credit for M45C	£9.00
06/06/2024	Inv. 3/24	£10.00
10/06/2024	Inv. 2/24	£20.00
17/06/2024	inv. 5/24	£100.00
30/07/2024	Funeral Partners for cemetery	£139.74

Outgoings				
Total		£6,280.13	£481.85	
Cheque Number	Name	Amount	VAT	Budget Reference
543 (paid in Aug)	S Cullinan (Clerking for August)	£654.20		1
544 (paid in Aug)	Aug HMRC	£38.00		1a
548	S Cullinan (Clerking for September)	£639.10		1
549	Sept HMRC	£38.00		1a
545	1605 Fireworks balance for 2024 display	£1,800.00		30
546	R & G (invoice 120962 for mowing)	£1,538.40	£256.40	17, 19 & 20
DD 8/8/24	YU Energy inv. 01857387	£140.64	£6.70	7
DD 8/8/24	YU Energy inv.01857386	£11.98	£0.57	7
547	R & G (invoice 121057 for mowing)	£1,264.80	£210.80	17, 19 & 20
DD 8/9/24	YU Energy inv. 01925466	143.06	£6.81	7
DD 8/9/24	YU Energy inv. 01925465	11.95	£0.57	7

Clerking Breakdown		
Name	Amount	Budget Ref
Total		
Clerk fee August 24	£659.10	1
less tax	£38.00	1a
Net Pay	£621.10	
Phone + Internet for August	£18.00	4
stamps + stationary	£15.10	
August Total:	£654.20	
Clerk fee September 24	£659.10	1
less tax	£38.00	4
	£621.10	
Phone + Internet for Sept	£18.00	4
September Total	£639.10	

	Proposed: S Brown Seconded: S Wilks	
74	<p>Planning</p> <p><i>NEW APPLICATIONS SINCE LAST MEETING</i></p> <p>NE/24/00623/FUL Proposal: Full Planning Permission. New front and rear doors. Location: 14A Grafton Road Brigstock Kettering NN14 3EY Responses by 23rd August – PC RESPONSE: request for clarity in application</p> <p>NE/24/00738/FUL Proposal: Full Planning Permission. Upgrade garage for use as studio/workroom/office/guest accommodation. Location: 10 Newtown Brigstock Kettering NN14 3HQ Responses by 1st September – PC RESPONSE: No objection</p> <p>NE/24/00760/FUL Proposal: Full Planning Permission. Change colour of house exterior. Location: 1 Park Walk Brigstock Kettering NN14 3HH Responses by 1st September – PC RESPONSE: No objection</p> <p>NE/24/00802/FUL Proposal: Full Planning Permission. Conversion of outbuilding/barn to dwelling resolving refusal conditions (re-submission of NE/23/1264/FUL) Location: 16 High Street Brigstock Kettering NN14 3HA PC RESPONSE: No objection.</p> <p>NE/24/00876/TCA/ Proposal: Tree Work in Conservation Area. G1; Birch/ Walnut/ Whitebeam/ Willow/ Cherry - Reduce by 1 to 1.5 metres. Location: 33 Kennel Hill Brigstock Kettering NN14 3HB Responses by 29th September 24 PC RESPONSE: No objection.</p> <p>NE/24/00763/FUL Proposal: Full Planning Permission. 5.no replacement windows. Location: 20 Bridge Street Brigstock Kettering NN14 3ET Responses by 30th September 24 PC RESPONSE: No objection.</p> <p>NE/24/00832/OHL Proposal: Overhead Electricity Line Consultation. Consultation for works to install or keep installed an electric line above ground. proposal to connect a 132kV low carbon technology site (LCT) to National Grid's dual circuit 132kV HF line. The LCT site, has been granted planning permission under ref: NE/22/00812/FUL. Location: Land North Of Old Head Wood Grafton Road Brigstock Responses by 4th October 24 PC RESPONSE: No objection.</p>	

	<p><u>ii Decision notices since last meeting</u> NE/23/00438/FUL - Brakehill Family Farm Grafton Road Brigstock - Approved. NE/24 00493/FUL – 7 Braybrooks – Permission Granted. NE/24/00185/LBC – 35 High Street – Refused NE/24/00577/FUL – 9A Park Walk – Refused</p> <p><u>Decisions since Agenda was published</u> NE/24/00445/FUL – 29A High Street, Brigstock. APPROVED.</p>	
75	<p><u>Suggestions for improving village upkeep</u> Crash barrier fencing on Church street – Clerk reported to Fix My Street – response: <i>(Defect Found), Defect Repair: Not Started - Thank you for your enquiry. A qualified Highways Inspector has assessed the location and we can confirm that in accordance with the NNC Highways Inspection Manual, the defect meets the requirement for a Priority 4 repair. We will schedule a repair to be completed within 26 weeks. Our current average response time for a Priority 4 repair is 136.8 days.</i></p> <p>Clerk to get updated quotes for mowing.</p> <p>Request for contractor to trim meadow for new fence creosoting.</p> <p>ES chasing Anglia Water manhole cover on Church Street for replacement with correct type of (non-slippery) cover. Clerk to chase too.</p>	Clerk
76	<p><u>War Memorial on Hall Hill</u> Clerk to invoice for damage to post around War Memorial on 11th August 24. Parish Council responsible for upkeep of War Memorial – 11am on 28th</p>	Clerk
77	<p><u>Location of Jubilee Bench</u> Suggestion of Sudborough Road as nowhere else suitable. S Wilks and Clerk to establish exact location to request from Highways.</p>	SW and Clerk
78	<p><u>Antisocial behaviour in the village.</u> Reports of issues in the village. Police already involved. MS to Bring up at policing forum.</p>	MS
79	<p><u>Commemorations for residents.</u> SW visited cemetery for community orchard – cherry trees on avenue. SW suggests planted in memory of residents. Tree Warden offered to plant them. SW and ES to assess.</p>	SW and ES
80	<p><u>County meetings: Town and Parish Council Forum (21/11/24 at 7pm); NALC Annual Forum (5/10/24 at 10am).</u> ES to attend NALC Annual Forum. SW to attend Town and Parish Council Forum.</p>	ES and SW

81	<u>Community Speed watch</u> Need 10 volunteers to qualify for the training. SB to offer on FB.	
82	<u>River Walk</u> ES has had complaints that people have nearly fallen into brook next to Harpers Court where the Environment Agency has mowed/strimmed the grass to make a path that is too close to the edge of the bank.	SW to assess and improve. Clerk to request EA to make safe if SW unable to rectify.
83	<u>Heavy lorries driving through the village</u> Clerk to request signage from Highways. DO NOT DRIVE SIGN THROUGH VILLAGE. NO ACCESS FOR LORRIES.	CLERK to urgently contact highways
84	<u>AOB</u> ES has had request to look into pill blister pack recycling. Boxes to recycle are available with capacity for 1500 blister packs at the cost of £78. Clerk to request leaving a box for recycling at the doctor's surgery. ES to explore other blister pack recycling possibilities. SW to organise digging day for Oct or Nov. to plant wild flowers. On the bank of meadow. Clerk to book 5 year check of MUGA – get quote. Article 4 to go in Welcome Pack.	ES SW Clerk
	<u>Date of next meeting</u> Parish Council meeting 16th October 7.30pm	

Meeting ended at 20:45