

**Meeting Number** 71  
**Date Of Meeting:** Wednesday 18<sup>th</sup> February 2004  
**Location:** Brigstock Village Hall  
**Purpose Of Meeting:** Scheduled Parish Council Meeting  
**Minutes Prepared By:** Nigel Searle  
**Date & Location Of Next Meetings:** Wednesday 17<sup>th</sup> March 2004  
 Brigstock Village Hall @ 7:30  
**Attendees:** Mrs. D Solesbury, Mrs S Wilks, Mr B Fitton, , Mrs. B Simon, Mr J Harca, Mrs. B Langley, Mr J Steward, Mr J Chudley, Mr A Windatt  
**Apologies:** Mrs S Becket, Mrs P Shaw  
**Copies to:** All Parish councillors, Mrs Jenny Spencer, Mr. P Atchison, Phil Hope MP

Item No	Subject
71.15	<b>ENDC Housing</b>
71.15.1	<p>Joanne Harrison and Louise Bagley attended the meeting to explain how social housing was allocated and possible impact of a 106 agreement if planning permission for the affordable housing project went ahead. (Mr J Steward declared an interest, this was not deemed prejudicial, Mr Steward was not required to leave the meeting)</p> <p>East Northamptonshire Council have no housing stock, it was sold to the housing associations in 2001</p> <p>There are approximately 4000 social housing units in East Northamptonshire, these are administered by 18 associations. Current waiting list is 1186. In Brigstock there are 3 housing associations 64 applications on list have preference for Brigstock, 8 currently reside in village.</p> <p>These properties are allocated on a need basis within the district depending on the number of points allocated to the application. In Brigstock no preference is given to village people for village properties.</p>
71.15.2	<p><b>Affordable housing 106 agreement</b> This would be a condition of planning approval for the proposed affordable housing development. This would give preference to village and local people on the following priority.</p> <ul style="list-style-type: none"> <li>• Living in the village</li> <li>• Working in the village</li> <li>• Family in the village</li> <li>• Adjacent parishes (Benefield, Sudborough, Lowick, Aldwinckle)</li> <li>• ENDC District</li> </ul>

71.15.3 There were questions asked as to if the mix of properties was now suitable for local need. It was stated that there may be very limited scope to tweak the mix but there could be no significant variation. Subject to Planning and funding considerations it would not be expected that the project could be completed before the summer of 2005.

71.15.4 There was concern that people with unacceptable behaviour were being re-housed just to move the problem. It was thought that the only time this would be recognised was if the applicant had an anti social behaviour order against them.

71.15.5 Also expressed was concern that tenants were having excessive numbers of pets causing a nuisance. There were no remedies to this problem tabled.

#### **71.16 Public Forum**

71.16.1 Concern had been expressed at a school governors meeting regarding car parking on the path on Mill Lane at the corner with Latham Street. Parents with pushchairs were being forced of the path onto the road at a blind corner. PC Mark Hillyer-Smith was present at the meeting and undertook to speak to those offending.

71.16.2 Correspondence and complaints from WI members had been received on the subject of vandalism by village children. There was much discussion on the issue with the following outcome..

1. PC Hillyer-Smith stated that it was imperative that incidents should be reported with the names of the children so the issue could be addressed.
2. Clerk to arrange meeting between Parish Council - WI-XXX
3. Residents should go to the Community safety forum and make representation on this issue.
4. ENDC will be appointing an anti social behaviour officer. Funds are available for anti-crime initiative within villages if the parish could come up with a proposal that could have a high probability of success.

#### **71.17 Apologies for absence**

71.17.1 Received from Mrs Becket. These were accepted.  
Mr Windatt stated he would not be at March meeting and gave his apologies in advance.

#### **71.18 Minutes Of Previous Meetings**

Minutes of Meeting 68 were agreed as an accurate record of the proceedings and signed by the chair as such.

#### **71.19 Matters Arising**

71.19.1 All matters arising, outstanding actions and completed actions are on pages 5 to 7 of the meeting notes. These have been updated with current status.

#### **71.20 Police Officer Report**

No formal report given. Responded to issues raised by the public during the public forum.

**71.21**      **Accounts**

There were no transactions since the last meeting

**71.22**      **Planning**

71.22.1      Mr Fitton went through the planning committees report See Appendix 1.

71.22.2      The issue of the camp and the possible reapplication by Care Principles. (Mr J Harca declared an interest, this was not deemed prejudicial, Mr Harca was not required to leave the meeting)

The Brigstock action group had corresponded with and received a reply from ENDC. It was agreed that the parish council should work together on this issue. An informal discussion between the parish council and action group has provisionally been arranged for March 9<sup>th</sup> at 7:30 in the small meeting room at the village hall. Clerk to book.

71.22.3      There is expected to be a discussion document regarding the new structure. It is important that the parish council have an opportunity to contribute and input on the future of BR3 Clerk to write to ENDC planning.

71.22.4      Proposed building work at the Co-Op shop. Mr B Fitton to arrange meeting with the Co-Op regional manager to clarify their proposals. BF to circulate date and time.

**71.23**      **Highways**

71.23.1      A report of proposals resulting from discussions with Mr Gore had been circulated prior to the meeting.

71.23.2      It was agreed that the clerk should write requesting the work tabled in the report with the exception of the proposed double yellow lines in High Street.

**71.24**      **Cricket Club**

71.24.1      There was an informal meeting number 70 (advertised and open to the public) between the parish council and the cricket club. The council has accepted the proposals set out in those notes. Proposed John Harcer, Seconded John Chudley vote was unanimous.

71.24.2      B Langley, B Fitton and clerk have visited solicitors (Tollers Corby) to get a formal agreement with the cricket club.

71.24.3      Meeting to be arranged at the cricket clubs request. Proposed for 26<sup>th</sup> February at 7:30 in the village hall. Subsequently this date was not possible and new date to be arranged.

**71.25**      **War Memorial**

71.25.1      Mrs Wilks is still waiting for a second written quotation for.

71.25.2      There were various organisations that could be approached once all quotations for the work had been received in writing. Grant applications and the chosen contractor could then be progressed.

**71.26.**      **Village website**

Ongoing

Site address is [www.Brigstock.net](http://www.Brigstock.net)

**71.27**      **Shed for parish mowers**

71.27.1      As no solution to this issue had been found. Mrs E Searle offered a small barn for rent (same price as council garages currently £5:00 per week) This was unanimously agreed. Clerk to make arrangements.

**71.28**      **Correspondence**

See attached list Appendix 2

**71.29**      **Any Other Business**

71.29.1      In general it was commented that the street lighting was becoming dull. Clerk had reported this and will chase ABB

71.29.2      Investigate the provisioning of a footpath / cycle track Brigstock/ Sudborough / Lowick

71.29.3      Waste bin on Hall Hill damaged needs replacing. Are there options as to what types are available to us.

71.29.4      Mrs Solesbury has cleaned the vegetation and rubbish on Stable Hill

71.29.5      Concerns were expressed as to smells from the kennels. It was stated there was an environmental health notice on them to resolve the issue.

**67.17 Date of next meeting**

Meeting schedule

January 21 <sup>st</sup>	May 19 <sup>th</sup>	September 15 <sup>th</sup>
<b>February 18<sup>th</sup></b>	June 16 <sup>th</sup>	October 20 <sup>th</sup>
March 17 <sup>th</sup>	July 21 <sup>st</sup>	November 17 <sup>th</sup>
April 21 <sup>st</sup>	<b>August No meeting</b>	<b>December No meeting</b>

**PLEASE NOTE THE DATE OF THE JUNE MEETING HAS CHANGED**  
**THE NEW DATE IS THE 16<sup>TH</sup> JUNE**

Ref	Completed Actions	Resp	Due by
67.16.2	<p><b>Shed for parish mowers</b> The council members could not agreement on this.</p> <ul style="list-style-type: none"> <li>Mr Windatt is to obtain prices for a container type structure which could be permanently situated in the cemetery.</li> <li>Clerk to enquire as to putting the equipment on the parish insurance as it is currently not insured.</li> </ul> <p><b>Meeting 68</b> See meeting note section 68.14 Agenda item for next meeting</p> <p><b>Meeting 69</b> Ongoing add to February agenda</p>	A Windatt  Clerk	19/11/03  19/11/03
69.1.4	A member of the Cricket passed a NCC grant pack, this would be looked into by Mr Harca to see if the parish Council could get support for the meadow.	J Harca	18/02/04
69.11.2	Clerk to supply E-copy of meeting notes to be posted to the site	Clerk	18/02/04
69.13	There had been a visit from Mr Gore from highways. Report on the visit to be prepared for discussion at the February meeting.	Clerk	18/02/04
69.14.1	In general it was commented that the street lighting was becoming dull. Clerk to investigate	Clerk	18/02/04

Ref	Outstanding Actions	Resp	Due by
64.11.2	<p><b>War Memorials</b></p> <p>Grant for War Memorial. There are £250:00 grants available from the War Memorials association. S Wilks has the forms and is progressing this.</p> <p><b>Meeting 67</b> S. Wilks to get price for cleaning the Memorial so that a grant can be applied for</p> <p><b>Meeting 68</b> Mrs Wilks had obtained one quotation and awaiting a second.</p> <p><b>Meeting 69</b> Mrs Wilks still awaiting second written quotation</p> <p><b>Meeting 71</b> Mrs Wilks still awaiting second written quotation</p>	S Wilks	18/07/03
62.16.5	<p>On Line (creation of village website) Mr Windatt took the correspondence and will review and report back. Mrs Wilks said that there was a school project on this topic. Mr Harca also stated that the Camp action group website would become available. Mr Windatt and Mrs Wilks to liase</p> <p><b>Meeting 67</b> Website up <a href="http://www.Brigstock.net">www.Brigstock.net</a>, not yet completed</p> <p><b>Meeting 68</b> Progressing. Add as agenda item for next meeting</p> <p><b>Meeting 69</b> Progressing. Add as agenda item for next meeting</p> <p><b>Meeting 71</b> Progressing</p>	S. Wilks	16/06/03

64.13.4	The question was asked as to if the Cricket Club had a drinks licence. Clerk to request copy for the parish records. <b>Meeting 67</b> No response to correspondence received <b>Meeting 68</b> No response to correspondence received <b>Meeting 69</b> No response to correspondence received <b>Meeting 71</b> Copy received but out of date	Clerk	16/09/03
64.13.5	Confirmation that the Cricket Clubs insurance will cover the new roadway is required. <b>Meeting 67</b> No response to correspondence received <b>Meeting 68</b> No response to correspondence received <b>Meeting 69</b> No response to correspondence received <b>Meeting 71</b> Have copy of policy but clarification needed	Clerk	16/09/03
66.16.4	Village design statement. Clerk to write to ENDC to establish current status. <b>Meeting 67</b> There had been correspondence between ENDC and District Councillor but no response to parish councils letter. <b>Meeting 68</b> No response to correspondence received <b>Meeting 69</b> Satisfactory response not received add as an agenda item for February meeting <b>Meeting 71</b> BF and SW to review document, revise and report back. Mr Harca requires this as permanent agenda item	S. Wilks/ B Fitton	17/03/04
67.16.5	<b>Listed buildings.</b> There was concern expressed as to why the market cross has been de-listed. Also why there was no listing on Yorks Row. Mrs B Simon will make some enquires. <b>Meeting 68</b> In progress <b>Meeting 69</b> In progress <b>Meeting 71</b> In progress	B Simon	19/11/03
69.14.2	Investigate the provisioning of a footpath / cycle track Brigstock/ Sudborough / Lowick	Clerk	18/02/04

Ref	New Actions	Resp	Due by
71.16.2	Clerk to arrange meeting between Parish Council - WI-and ENDC on what strategy can be used regarding youth vandalism and nuisance	Clerk	17/03/04
71.22.1	An informal discussion between the parish council and action group has provisionally been arranged for March 9 <sup>th</sup> at 7:30 in the small meeting room at the village hall. Clerk to book	Clerk	17/03/04
71.22.3	There is expected to be a discussion document regarding the new structure. It is important that the parish council have an opportunity to contribute and input on the future of BR3 Clerk to write to ENDC planning	Clerk	17/03/04
71.22.4	Proposed building work at the Co-Op shop. Mr B Fitton to arrange meeting with the Co-Op regional manager to clarify their proposals. BF to circulate date and time	B Fitton	17/03/04

71.23.2	Highways, report on visit by Mr Gore. It was agreed that the clerk should write requesting the work tabled in the report with the exception of the proposed double yellow lines in High Street	Clerk	17.03.04
71.24.3	Meeting to be arranged at the cricket clubs request. Proposed for 26 <sup>th</sup> February at 7:30 in the village hall. Subsequently this date was not possible and new date to be arranged	Clerk	17.03.04
71.27.1	As no solution to this issue had been found. Mrs Searle offered a small barn for rent (same price as council garages currently £5:00 per week). This was unanimously agreed. Clerk to make arrangements.	Clerk	17.03.04
71.29.1	In general it was commented that the street lighting was becoming dull. Clerk had reported this and will chase ABB	Clerk	17.03.04
71.29.3	Waste bin damaged on Hall Hill needs replacing. Are there options as to what types are available to us.	Clerk	17.03.04

**2004 Diary actions**

Define pocket park grass cutting schedule

May 04 Review the fee for Car boot sales on meadow

June 04 Cemetery pricing review

16<sup>th</sup> June 2004 Landfill Liaison group meeting

Signed

(Chair)

Date

**Appendix 1**

**FOR PARISH COUNCIL 18<sup>th</sup> FEBRUARY 2004**

**PLANNING APPLICATIONS**

EN/04/0013/FUL 16 Stanion Road Access changes and wall/height changes  
We also had time to look at this in full P.Council. **no objection.**  
We recognised Highways Authority may have comments.

EN/03/01589/LBC 15 High Street Work to roof and alteration of chimneys  
**no comment**

EN/03/01636/FUL 8 Mauntley Avenue. Conservatory. **no objection**

EN/03/01411/FUL 17 Mauntley Avenue. First floor extension ( over garage )  
Note the conservatory also included in the application has been  
withdrawn. **no comment**

The application regarding 16 Stanion Road has raised other  
correspondence, the most relevant to the village being the  
question of access to the proposed Honeybun housing  
development.

JBF 02/04



**Appendix 2**

## Correspondence received

**1 From E. N. D. C.**

- 1.1 Conservation area programme
- 1.2 Ground maintenance services
- 1.3 Atkins Countywide parking scheme
- 1.4 Councillors information circular
- 1.5 ENC Statement of accounts
- 1.6 Colin Ray (Design statement)

**2 Other**

- 2.1 ASHTAV news
- 2.2 Police
- 2.3 Nsport
- 2.4 ROSPA
- 2.5 NALC update
- 2.6 Cultural community partnership (Arts and Heritage) questionnaire
- 2.7 Cultural community partnership (Policy development)
- 2.8 The Local Channel
- 2.9 Glasdon news sheet
- 2.10 SEPCO solar power
- 2.11 BT
- 2.12 H Blowfield
- 2.13 WI
- 2.14 Cricket club